

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Notice of Regular Meeting Agenda

Monday, June 28, 2021 @ 5:30 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. CALL TO ORDER

B. PUBLIC COMMENT

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on May 24, 2021.
2. Approval of Warrants: Check Nos. 21279 through 21319 dated June 28, 2021 in the amount of \$50,578.31.

D. MANAGER'S REPORT

3. Manager's Report, June 28, 2021

E. BUSINESS

4. Resolution No. 2020-21/01, Appropriations Limit
Review and possible action to approve Resolution No. 2020-21/01 setting the 2021-2022 Appropriations Limit at 1,401,126.36. The per capita personal income percentage change over the prior year is 5.73% and the Population percent change for Butte County decreased 3.01%.
5. Review and possible action to approve the preliminary 2021-2022 Budget
The Preliminary Budget in the amount of \$818,900.00 has been prepared for discussion and review.
6. Review and possible action to approve charging customers for replacement flower vases
Vases currently cost the district \$10.51 (including shipping). A marker setting fee includes the placement of one or two vases. In prior years, the District charged for replacement vases until 2004. Total cost for vases only this year is \$1,997.75 and for vases/cases 1,299.65.

Recommendation: Approve charging \$12.00/vase plus tax .87 cents, beginning November 1, 2021.
7. Review and possible action to approve updates to the District's Covid-19 Safety Practices
California moved into the OPEN category on June 15. There are still some restrictions for large events and use of mask for non-vaccinated individuals. For the continued safety of our employees and the those attending a service, our Safety Practices has been updated for your review and possible approval.

Recommendation: Approve the updated Safety Practices effective June 29, 2021.
8. Review and possible action to reinvest matured funds held at Stifel
Two investments have matured in each of the accounts at Stifel; the Principal Account amount is \$45,000.00 and the Interest Account amount is \$162,000.00. The District's

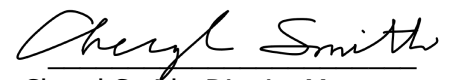
Finance Committee met on Wednesday, June 2, 2021 to discuss the preliminary budget and maturing funds. The Committee held a conference call with Jim Moll/Stifel to review investment options. Long term investment option: 10 years at 1.85%, non-callable and a short term at .10% for two years.

Recommendation: Transfer the matured funds to the County's Investment Pool which has an average yield rate of 1.278%, reported on May 14, 2021.

F. TRUSTEES QUESTIONS & COMMENTS

G. ADJOURNMENT

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, July 26, 2021, at the District office located at 5646 Lincoln Boulevard, Oroville, California. **This agenda was posted on June 25, 2021**


Cheryl Smith, District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office at 5646 Lincoln Blvd. Oroville, CA 95966 or on the District's website at www.oroVILLECemetery.com.

In compliance with the Americans with Disabilities Act, the Oroville Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-533-2920 to make such a request. Notifications 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The Oroville Cemetery District is an Equal Opportunity Provider