

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Minutes for Regular Meeting

Monday, November 22, 2021 @ 5:30 p.m.

The agenda was posted on November 19, 2021

A. CALL TO ORDER

Chairman Bruggeman called the meeting to order at 5:33 p.m.

ROLL CALL

Present: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

Absent: No One

Others: Cheryl Smith/District Manager

B. PUBLIC COMMENT – None

C. CONSENT AGENDA

1. Approval of Minutes for the Special Meeting on October 28, 2021.

2. Approval of Warrants: Check Nos. 21479 through 21522, in the amount of \$62,247.87.

A motion was made by Trustee Wisterman and seconded by Trustee Herr to approve the Consent Agenda as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

D. MANAGER'S REPORT

3. Manager's Report, Nov. 22, 2021

2021-2022 Budget Review (Fund No. 2250)

F-2250	FY-T-D
Revenue	\$247,915.23
Expenditures	\$347,186.40

Fund Nos. 2251, 2252 & 2255 FYTD

F-2251	F-2252	F-2255
EC – Principal	EC – Interest	Pre-Need
\$1,529,740.99	\$375,760.68	\$1,293,758.07

Stifel Accounts Oct. 2021

Principal	Interest
\$174,105.40	\$277,808.10

District Burials Oct 2021

Full	Ash	Infants	Disint	Total	Y-T-D	P/N F	P/N A
13	11	0	1	25	83	10	6
48%	51%					25	23

Safety/Training Meeting – Opening & Closing Graves

LAFCO received an application submitted by South Feather Water & Power
Oro Bangor Hwy Annexation of Approximately 90-acre parcel.

E. BUSINESS

4. Butte County Board of Supervisors - Reappointment Request for Jim Bruggeman
Bruggeman's term expires on January 1, 2022. A letter has been prepared requesting the reappointment of Jim Bruggeman to the Oroville Cemetery District to a term ending on January 1, 2027.

A motion was made by Trustee Broderson and seconded by Trustee Herr to approve the letter of request to reappoint Jim Bruggeman.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman
NOES: No One ABSENT: No One ABSTAINED: No One

- F.** 5. Review and possible action to accept the 2020-2021 Independent Financial Audit
The firm of Mathews, Hutton and Warren, CPAs completed the audit. No deficiencies were identified.
Recommendation: Accept the 2020-2021 Financial Audit.

A motion was made by Trustee Broderson and seconded by Trustee Wisterman to approve the 2020-2021 Audit as presented.

AYES: Trustees Broderson, Bruggeman, Edwards and Wisterman
NOES: No One ABSENT: No One ABSTAINED: Trustee Herr

G. Recess to Closed Session 5:47 PM

6. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8:
Property: 5646 Lincoln Blvd.
Agency Negotiators: Cheryl Smith, District Manager
Negotiating Parties: American Tower Corporations
Under Negotiation: Price and terms of payment

H. Reconvene to Open Session 5:55 PM- 1. Announcement of any reportable action taken during closed session. Chairman Bruggeman announced no action taken.

I. TRUSTEES QUESTIONS & COMMENTS

J. ADJOURNMENT 5:57 PM

The next regular meeting is cancelled, a Special Meeting of the Oroville Cemetery District Board of Trustees will be on, Monday, December 20, 2021, at 5:30 p.m. at the district office located at 5646 Lincoln Boulevard, Oroville, California.

Jim Bruggeman, Chairman

James Edwards, Vice Chairman

Cheryl Smith, Secretary