

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Notice of Regular Meeting Agenda

Monday, May 24, 2021 @ 5:30 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. CALL TO ORDER

B. PUBLIC COMMENT

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on April 26, 2021.
2. Approval of Warrants: Check Nos. 21240 through 21278 dated May 24, 2021 in the amount of \$56,089.90

D. MANAGER'S REPORT

3. Manager's Report, May 24, 2021

E. BUSINESS

4. Review Golfcart use for transporting families and possible action to discontinue utilizing the golfcart for transportation of families due to liability concerns
The Golfcart was purchased in March for 2005 for \$5,549.03. It has served the District well. Due to Covid, we have not utilized the golfcart for family transportation. The families now follow the employee to the grave location. The golfcart is not equipped with seat belts and if we continue to utilize it for transporting families, we run the risk of an injury.

Recommendation: Retire the Golfcart due to risk of liability and sell it as is.

F. Recess to Closed Session


5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Gov. Code §54957(b)(1) – District Manager

G. Reconvene to Open Session - 1. Announcement of any reportable action taken during closed session.

F. TRUSTEES QUESTIONS & COMMENTS

H. ADJOURNMENT

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, June 28, 2021, at the District office located at 5646 Lincoln Boulevard, Oroville, California. **This agenda was posted on May 21, 2021**



Cheryl Smith, District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office at 5646 Lincoln Blvd. Oroville, CA 95966 or on the District's website at www.oroillecemetery.com.

In compliance with the Americans with Disabilities Act, the Oroville Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-533-2920 to make such a request. Notifications 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The Oroville Cemetery District is an Equal Opportunity Provider