

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Minutes for Regular Meeting

Monday, August 23, 2021 @ 5:30 p.m.

The agenda was posted on August 20, 2021

A. CALL TO ORDER

Chairman Bruggeman called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

Absent: No One

Others: Cheryl Smith/District Manager

B. PUBLIC COMMENT – None

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on July 26, 2021.

2. Approval of Warrants: Check Nos. 21365 through 21403, in the amount of \$59,510.84.

A motion was made by Trustee Herr and seconded by Trustee Broderson to approve the Consent Agenda as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

D. MANAGER'S REPORT

3. Manager's Report, Aug 23, 2021

2021-2022 Budget Review (Fund No. 2250)

| F-2250 | FY-T-D |
|--------------|--------------|
| Revenue | \$57,583.05 |
| Expenditures | \$184,585.89 |

Fund Nos. 2251, 2252 & 2255 FYTD

| F-2251 | F-2252 | F-2255 |
|----------------|---------------|----------------|
| EC – Principal | EC – Interest | Pre-Need |
| \$1,499,189.13 | \$372,485.68 | \$1,253,449.27 |

Stifel Accounts July 2021

| Principal | Interest |
|--------------|--------------|
| \$174,321.61 | \$278,901.01 |

District Burials July 2021

| Full | Ash | Infants | Disint | Total | Y-T-D | P/N F | P/N A |
|------|-----|---------|--------|-------|-------|-------|-------|
| 4 | 11 | 0 | 0 | 15 | 15 | 4 | 2 |
| 27% | 73% | | | | | 4 | 2 |

Safety/Training Meeting - Safety training topic this month: Safe Operation of Sweeper

E. Business

4. Review and possible action to approve the purchase of two John Deere Gators

This purchase will replace two gators purchased in 1998 (\$9,530.51) and 2000 (\$9,301.11). We could sell the surplus gators online at GovDeals or advertise locally.

Recommendation: Approve the purchase of two new Gators for the amount of \$27,977.10.

A motion was made by Trustee Broderson and seconded by Trustee Wisterman to approve the purchase of two Gators and to utilize GovDeals for selling the equipment.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

5. Review and possible action to approve the purchase of a new John Deere Utility Tractor
This purchase will replace a John Deere Utility Tractor purchased in August of 1996, in the amount of \$16,761.53. This item could also be sold online or locally. Two other tractors were reviewed: Kubota \$24,080.55 and a Farmall 35A \$22,923

Recommendation: Approve the purchase of a JD 3025E Compact Utility Tractor for the amount of \$20,918.18.

A motion was made by Trustee Broderson and seconded by Trustee Herr to approve the purchase of a John Deere Utility Tractor and to utilize GovDeals for selling the equipment.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

6. Review and possible action to add Juneteenth (June 19) as a paid holiday for the District
The US Government officially adopted June 19 as a federal holiday in 2021.

A motion was made by Trustee Wisterman and seconded by Trustee Edwards to not approve adding another Federal Holiday (Juneteenth) to the District Holiday Schedule.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

F. TRUSTEES QUESTIONS & COMMENTS - NONE

G. ADJOURNMENT 6:10 PM

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, September 27, 2021 at the District office located at 5646 Lincoln Boulevard, Oroville, California.

Jim Bruggeman, Chairman

James Edwards, Vice Chairman

Cheryl Smith, Secretary