

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Minutes for Regular Meeting

Monday, February 28, 2022 @ 5:30 p.m.

The agenda was posted on February 25, 2022

A. CALL TO ORDER

Chairman Bruggeman called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

Absent: No One

Others: Cheryl Smith/District Manager

B. PUBLIC COMMENT – None

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on January 24, 2022.
2. Approval of Warrants: Check Nos. 21614 through 21660, in the amount of \$59,005.38.

A motion was made by Trustee Herr and seconded by Trustee Broderson to approve the Consent Agenda as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

D. MANAGER'S REPORT

3. Manager's Report, February 2022

2021-2022 Budget Review (Fund No. 2250)

| F-2250 | FY-T-D |
|--------------|--------------|
| Revenue | \$592,709.15 |
| Expenditures | \$513,359.18 |

Fund Nos. 2251, 2252 & 2255 FYTD

| F-2251 | F-2252 | F-2255 |
|----------------|---------------|----------------|
| EC – Principal | EC – Interest | Pre-Need |
| \$1,558,742.65 | \$279,350.40 | \$1,315,879.37 |

Stifel Accounts January 2022

| Principal | Interest |
|--------------|--------------|
| \$172,631.45 | \$279,525.53 |

District Burials Dec 2021

| Full | Ash | Infants | Disint | Total | Y-T-D | P/N F | P/N A |
|------|-----|---------|--------|-------|-------|-------|-------|
| 13 | 5 | 0 | 0 | 18 | 137 | 5 | 3 |
| 53% | 47% | | | | | 43 | 29 |

Safety/Training Meeting – Heat Illness Prevention presented by GSRMA at the Roseville Equipment Show on March 16.

Board Member Ethics & Harassment Training status

Complete Form 700 online – deadline 5-1-2022

E. BUSINESS

4. Review and possible action to approve an increase for the Board of Trustees Remuneration

History of the Board compensation:

8/11/1986 – Approved establishment of Trustee Fee

8/12/1991 – Approved monthly Trustee -\$50-\$100 per meeting, not exceeding \$100

4/12/1993 – Approved \$50/meeting not to exceed \$100/month

7/12/2004 – Approved \$100 per meeting

Review of Oroville Area Districts – Feather River Parks & Rec, Lake Oroville Public Utility District, Butte County Mosquito Control, Oroville Union High School, Oroville Elementary, Palermo School District, Sewerage Commission, South Feather Water & Power, Thermalito Water & Sewer District, Thermalito School District

Recommendation: Increase the remuneration between \$150-200.

After discussion, this item was tabled until the next board meeting on March 28, 2022.

5. Golden State Risk Management Authority – Election for Cemetery District Position
Three District's are running the Cemetery Seat – Chowchilla, Orland and Santa Maria. Rick Beale, Trustee at the Orland Cemetery District, was elected to the board in 2018. He is also a former board member of the Public Cemetery Alliance.

Recommendation: Re-elect Orland Cemetery District

A motion was made by Trustee Herr and seconded by Trustee Wisterman to re-elect Orland Cemetery District.

NOES: No One ABSENT: Edwards ABSTAINED: No One

F. TRUSTEES QUESTIONS & COMMENTS

Trustee Jim Edwards announced his resignation from the Board. Jim Edwards was appointed to the Oroville Cemetery District's board on August 27, 1990, he served 31 years as Board Member, Vice President and President.

H. ADJOURNMENT – 5:50 pm

The next regular meeting, of the Oroville Cemetery District Board of Trustees will be on, Monday, March 28, 2022, at 5:30 p.m. at the district office located at 5646 Lincoln Boulevard, Oroville, California.

Jim Bruggeman, Chairman

Mark Wisterman, Vice Chairman

Cheryl Smith, Secretary