

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Minutes for Regular Meeting

Monday, February 22, 2021 @ 5:30 p.m.

The agenda was posted on Friday, February 19, 2021.

A. CALL TO ORDER

Chairman Bruggeman called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

Absent: No one

Others: Cheryl Smith/District Manager

B. PUBLIC COMMENT – None

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on January 25, 2021.

2. Approval of Warrants: Check Nos. 21114 through 21155 dated February 22, 2021 in the amount of \$109,211.42.

A motion was made by Trustee Herr and seconded by Trustee Edwards to approve the Consent Agenda as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

D. MANAGER'S REPORT

3. Manager's Report, February 22, 2021

2020-2021 Budget Review (Fund No. 2250)

F-2250	FY-T-D
Revenue	\$505,656.28
Expenditures	\$553,954.29

Fund Nos. 2251, 2252 & 2255 FYTD

F-2251	F-2252	F-2255
EC – Principal	EC – Interest	Pre-Need
\$1,409,936.79	\$114,869.17	\$1,252,627.20

Stifel Accounts January 2021

Principal	Interest
\$219,411.08	\$531,247.90

District Burials January 2021

Full	Ash	Infants	Disint	Total	Y-T-D	P/N F	P/N A
18	4	0	0	22	117	0	6
64%	36%					28	34

Safety/Training Meeting

Safety training topic this month: Reviewing the new truck's operation manual.

Trustee Jim Edwards was reappointed to the Board in January 2021

E. Business

4. Review and possible action to approve AT&T Mobility Utility Easement Agreement

The District was notified on November 23, 2020 that PG&E did not approve the underground utility for the expansion of AT&T's site. PG&E is requiring AT&T to have the power installed overhead. The lines will come in from the pole on Lincoln Blvd, AT&T will install a new pole within the 20x15 leased area.

AT&T has prepared an agreement for review and possibly approval. A draft Agreement was reviewed and approved at the last Board Meeting on Monday, January 25, 2021. Attached is a revised Agreement, listing the Grantee as New Cingular Wireless PCC, LLC, a Delaware limited liability company.

The District's counsel Robert Hunt worked with AT&T's attorneys in the revision process.

Recommendation: Approve the Utility Easement Agreement as presented.

A motion was made by Trustee Herr and seconded by Trustee Wisterman to approve the Utility Agreement as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

5. LAFCO is seeking nominees for the Election of Special District Regular "Non-Enterprise" Member and an Alternate "Enterprise or Non-Enterprise" Member

Trustee Broderson abstained. No action was taken on this item.

6. Review and possible action to retire/sell fixed asset 2000 Chevy flatbed/dump truck

The 2021 Ford was delivered on February 11th, this purchase was for the replacement of the 2000 Chevy.

Recommendation: Sell the 2000 Chevy as is with an asking price of \$7,500.00 or best offer.

A motion was made by Trustee Wisterman and seconded by Trustee Herr to declare the 2000 Chevy truck as surplus and sell as is for best offer.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

F. Recess to Closed Session 5:47 p.m.

7. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8:

Property: 5646 Lincoln Blvd.

Agency Negotiators: Robert Hunt, Legal Counsel and Cheryl Smith, District Manager

Negotiating Parties: American Tower Corporations.

Under Negotiation: Price and terms of payment.

G. 6:00 p.m. - Reconvened to Open Session - 1. Announcement of any reportable action taken during closed session. Chairman Bruggeman announced "No action taken."

H. TRUSTEES QUESTIONS & COMMENTS - NONE

I. ADJOURNMENT 6:01 p.m.

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, March 22, 2021, at the District office located at 5646 Lincoln Boulevard, Oroville, California.

Jim Bruggeman, Chairman

James Edwards, Vice Chairman

Cheryl Smith, Secretary