

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Minutes for Regular Meeting

Monday, July 26, 2021 @ 5:30 p.m.

The agenda was posted on Wednesday July 21, 2021

A. CALL TO ORDER

Chairman Bruggeman called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

Absent: No One

Others: Cheryl Smith/District Manager

B. PUBLIC COMMENT – None

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on June 28, 2021.

2. Approval of Warrants: Year Ending 2020-21 Check Nos. 21320 through 21333, dated July 15, 2021, in the amount of \$6,170.43 and 2020-21 Beginning Year Warrants Check Nos. 21334 through 21364, in the amount of \$125,032.97.

A motion was made by Trustee Herr and seconded by Trustee Broderson to approve the Consent Agenda as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

D. MANAGER'S REPORT

3. Manager's Report, July 26, 2021

2021-2022 Budget Review (Fund No. 2250)

F-2250	FY-T-D
Revenue	\$30,908.10
Expenditures	\$123,371.90

Fund Nos. 2251, 2252 & 2255 FYTD

F-2251	F-2252	F-2255
EC – Principal	EC – Interest	Pre-Need
\$1,491,366.86	\$372,485.68	\$1,234,039.91

Stifel Accounts May 2021

Principal	Interest
\$174,105.40	\$277,808.10

District Burials May 2021

Full	Ash	Infants	Disint	Total	Y-T-D	P/N F	P/N A
13	13	0	0	26	234	2	4
55%	45%					43	45

Safety/Training Meeting - Safety training topic this month: Good House/Shop Keeping

E. Business

4. Review and possible action to approve the Proposed 2021-2022 Budget

The Proposed Budget in the amount of \$817,774.50 has been prepared for discussion and review. Year-ending general fund balance is \$410,868 of which \$81,777.00 is suggested to be Reserved.

A motion was made by Trustee Broderson and seconded by Trustee Wisterman to approve the 2012-22 Proposed Budget as presented and reserving \$81,777.00 for Contingency.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

5. Review and possible action to approve Tree of Life tree pruning at the Oroville Cemetery
The Mulberry trees are overgrown and need to be thinned out. Their large shading canopy also creates an inviting campsite.

Recommendation: Approve Tree of Life’s proposal for two days at \$2,800/day to prune these trees.

A motion was made by Trustee Broderson and seconded by Trustee Herr to approve Tree of Life’s proposal in the amount of \$5,600 for two days of work.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

F. TRUSTEES QUESTIONS & COMMENTS - NONE

G. ADJOURNMENT 5:50 PM

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, July 26, 2021, at the District office located at 5646 Lincoln Boulevard, Oroville, California.

Jim Bruggeman, Chairman

James Edwards, Vice Chairman

Cheryl Smith, Secretary