

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Notice of Regular Meeting Agenda

Monday, March 28, 2022 @ 5:30 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. CALL TO ORDER

B. PUBLIC COMMENT

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on February 28, 2022.
2. Approval of Warrants: Check Nos. 21661 through 21707, in the amount of \$104,872.20.

D. MANAGER'S REPORT

3. Manager's Report, March 28, 2022

E. BUSINESS

4. Review and possible action to approve changing the District's Bylaws, Section D. Remuneration & Reimbursement

Current Bylaws: Section D. Remuneration and Reimbursement

1. Members of the Board of Trustees may receive their actual and necessary traveling and incidental expenses incurred while on official business other than a meeting of the Board. (California Health and Safety Code, Section 9031(c)). Upon submission of a detailed claim to the District Manager, reimbursement for the cost of the use of a Trustee's personal vehicle shall be on the basis of total miles driven at the rate allowed by the IRS.
2. Board of Trustees may provide, by ordinance or resolution, that each of its members may receive compensation in an amount not to exceed one hundred dollars (\$100.00) for attending each meeting of the Board. A member of the Board of Trustees shall not receive compensation for more than four meetings of the Board in a month. (California Health and Safety Code, Section 9031(a)).

Recommendation: To move forward with increasing the board's compensation an ordinance will have to be adopted. The increase may not exceed 5 percent. The process of adopting an Ordinance is quite lengthy: developing the ordinance, public hearings and readings.

5. Review of Matured Stifel Investments in both the Principal and Interest Accounts
Funds have matured in both the Principal and Interest accounts. Matured value for the Principal account is approximately \$56.3K and the Interest account is approximately \$95K. Our Financial Advisor, Jim Moll recommends transferring these investments to the Butte County Treasury which is currently yielding 1.155%. Stifel does offer a 5-year CD at 2%.
6. Review and possible action to allow the entire staff to attend the Seminar Training at the South Shasta Cemetery District in Cottonwood. The seminar date is April 27th

This seminar will provide training to staff covering a variety of topics, it would be beneficial to the entire staff. If approved the Office would be closed to the public for the entire day.

Recommendation: Approve closing the office, allowing the entire staff to attend the training.

7. Review and possible action to approve honoring Jim Edwards with a Butte County Board of Supervisors Resolution of Appreciation
This recognition would be in conjunction with South Feather Water and Power. The reading would be on Tuesday, April 12, 2022, during the Board of Supervisors meeting.

F. Recess to Closed Session

8. PUBLIC EMPLOYEE APPOINTMENT Gov. Code section 54957(b)(1):
Title: Maintenance Worker I

G. Reconvene to Open Session - 1. Announcement of any reportable action taken during closed session.

F. TRUSTEES QUESTIONS & COMMENTS

H. ADJOURNMENT

The next regular meeting, of the Oroville Cemetery District Board of Trustees will be on, Monday, April 25, 2022, at 5:30 p.m. at the district office located at 5646 Lincoln Boulevard, Oroville, California.

This agenda was posted on March 25, 2022

Cheryl Smith, District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office at 5646 Lincoln Blvd. Oroville, CA 95966 or on the District's website at www.oroillecemetary.com.

In compliance with the Americans with Disabilities Act, the Oroville Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-533-2920 to make such a request. Notifications 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. *The Oroville Cemetery District is an Equal Opportunity Provider*