

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Notice of Special Meeting Agenda

Monday, December 20, 2021 @ 5:30 p.m.

December's Regular Meeting on Monday, December 27, 2021, is Cancelled

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. CALL TO ORDER

B. PUBLIC COMMENT

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on November 22, 2021.
2. Approval of Warrants: Check Nos. 21523 through 21568, in the amount of \$56,108.57.

D. MANAGER'S REPORT

3. Manager's Report, December 20, 2021

E. BUSINESS

4. Wyandotte Plot Surveying Project

This item was approved in the District's current budget. Rolls Anderson & Rolls submitted an estimate in the amount to \$9,950.00. There are 11 plots available for sale currently.

5. Review and possible action to approve an increase in Salary & Benefits for 2022
Annual review of Salary & Benefit Schedule for 2022. The 2021-2022 budget was prepared with an increase of 2% in salaries. The 2022 Social Security COLA is 5.9%. SHRM (Society of Human Resources Management) projects salary increases in 2022 will be 3.9%. Over the last 12 months, the Consumer Price Index increased 6.8%.

The District's Finance Committee met on Wednesday, December 8, 2021 to review and discuss salaries and possible hiring of additional maintenance worker.

Recommendation: Approve a 4% increase in the salary schedule, effective 1/1/2022.

F. TRUSTEES QUESTIONS & COMMENTS

H. ADJOURNMENT

The next regular meeting is cancelled, a Special Meeting of the Oroville Cemetery District Board of Trustees will be on, Monday, January 24, 2022, at 5:30 p.m. at the district office located at 5646 Lincoln Boulevard, Oroville, California.

This agenda was posted on December 17, 2021

Cheryl Smith, District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office at 5646 Lincoln Blvd. Oroville, CA 95966 or on the District's website at www.oroillecemetary.com.

In compliance with the Americans with Disabilities Act, the Oroville Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-533-2920 to make such a request. Notifications 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The Oroville Cemetery District is an Equal Opportunity Provider