

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Minutes for Regular Meeting

Monday, May 24, 2021 @ 5:30 p.m.

The agenda was posted on Friday, May 21, 2021.

A. CALL TO ORDER

Chairman Bruggeman called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

Absent: No One

Others: Cheryl Smith/District Manager

B. PUBLIC COMMENT – None

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on April 26, 2021.

2. Approval of Warrants: Check Nos. 21240 through 21278 dated May 24, 2021 in the amount of \$56,089.90

A motion was made by Trustee Herr and seconded by Trustee Wisterman to approve the Consent Agenda as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One ABSENT: No One ABSTAINED: No One

D. MANAGER'S REPORT

3. Manager's Report, May 24, 2021

2020-2021 Budget Review (Fund No. 2250)

F-2250	FY-T-D
Revenue	\$815,129.77
Expenditures	\$713,225.33

Fund Nos. 2251, 2252 & 2255 FYTD

F-2251	F-2252	F-2255
EC – Principal	EC – Interest	Pre-Need
\$1,434,420.27	\$210,485.68	\$1,245,573.56

Stifel Accounts March 2021

Principal	Interest
\$218,789.32	\$439,808.10

District Burials April 2021

Full	Ash	Infants	Disint	Total	Y-T-D	P/N F	P/N A
8	19	0	0	27	193	4	2
56%	44%					40	39

Safety/Training Meeting - Safety training topic this month: Fire Protection & Safe Mowing

Memorial Day, Monday, May 31, 2021

The Veterans group will put flags out in the morning, no service will be held this year.

E. Business

4. Review Golfcart use for transporting families and possible action to discontinue utilizing the golfcart for transportation of families due to liability concerns

The Golfcart was purchased in March for 2005 for \$5,549.03. It has served the District well. Due to Covid, we have not utilized the golfcart for family transportation. The families now follow the employee to the grave location. The golfcart is not equipped with seat belts and if we continue to utilize it for transporting families, we run the risk of an injury.

Recommendation: Retire the Golfcart due to risk of liability and sell it as is.

After discussion on the continued use of Golfcart, this item was tabled.

F. Recess to Closed Session 5:50 PM

5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Gov. Code §54957(b)(1) – District Manager

Reconvene to Open Session 6:00 PM- 1. Announcement of any reportable action taken during closed session. Chairman Bruggeman announced no reportable action taken.

G. TRUSTEES QUESTIONS & COMMENTS - NONE

H. ADJOURNMENT 6:05 PM

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, June 28, 2021, at the District office located at 5646 Lincoln Boulevard, Oroville, California.

Jim Bruggeman, Chairman

James Edwards, Vice Chairman

Cheryl Smith, Secretary