

# Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

## Notice of Regular Meeting Agenda

Monday, April 25, 2022 @ 5:30 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

### A. CALL TO ORDER

### B. PUBLIC COMMENT

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

### C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on March 28, 2022.
2. Approval of Warrants: Check Nos. 21708 through 21758, in the amount of \$65,894.49.

### D. MANAGER'S REPORT

3. Manager's Report, April 25, 2022

### E. BUSINESS

4. Review of GSRMA insurance rates for 2022-2023 and possible action to approve rates or submit a Notice to Withdrawal for eligibility to withdraw in June of 2022  
GSRMA's rate estimates for all coverages total \$31,826.00, an increase of approximately 36.5% over last years' rate of \$23,321.00. This increase also reflects the addition of a new maintenance position and trustees' compensation.

SDRMA was contacted to also provide a quote, however the quote will not be available until June. GSRMA requires confirmation to renew before June 1, 2022.

Recommendation: Renew the District's Membership with GSRMA for 2022-2023.

5. Introduce and pass by title only an ordinance entitled "An Ordinance of the Board of Trustees of the Oroville Cemetery District Increasing the pay of Trustees of the Oroville Cemetery District."

Recommendation: Approve the consideration of this Ordinance.

6. Review and possible action to remove two dead maples trees at the Oroville Cemetery  
During the wind storm a couple of weeks ago, a large branch fell from a maple tree in the southwest corner of the cemetery. Staff was able to clean up the debris, however two panels of the wrought iron fence were damaged. There is maple in the northwest corner of the cemetery that is dead, sits close to the road and has the possibility of creating major damage to headstones, copings, and fence.

Several tree companies were called, but we have only received one estimate. These trees were not included in this year's budget of tree trimming and/or removal. Cost estimate from Tree of Life: \$2,800.00

Recommendation: Remove both hazardous maple trees.

### F. Recess to Closed Session

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Gov. Code section 54957(b)(1):  
Title: District Manger

**G. Reconvene to Open Session - 1. Announcement of any reportable action taken during closed session.**

**F. TRUSTEES QUESTIONS & COMMENTS**

**H. ADJOURNMENT**

The next regular meeting, of the Oroville Cemetery District Board of Trustees will be on, Monday, May 23, 2022, at 5:30 p.m. at the district office located at 5646 Lincoln Boulevard, Oroville, California.

**This agenda was posted on April 22, 2022**

Cheryl Smith, District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office at 5646 Lincoln Blvd. Oroville, CA 95966 or on the District's website at [www.oroillecemetery.com](http://www.oroillecemetery.com).

In compliance with the Americans with Disabilities Act, the Oroville Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-533-2920 to make such a request. Notifications 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. *The Oroville Cemetery District is an Equal Opportunity Provider*