

# Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

## Minutes for Regular Meeting

Monday, March 22, 2021 @ 5:30 p.m.

The agenda was posted on Friday, March 19, 2021.

### A. CALL TO ORDER

Chairman Bruggeman called the meeting to order at 5:32 p.m.

### ROLL CALL

Present: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

Absent: No one

Others: Cheryl Smith/District Manager

### B. PUBLIC COMMENT – None

### C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on February 22, 2021.

2. Approval of Warrants: Check Nos. 21156 through 21198 dated March 22, 2021 in the amount of \$55,263.32

A motion was made by Trustee Herr and seconded by Trustee Broderson to approve the Consent Agenda as presented.

AYES: Trustees Broderson, Bruggeman, Edwards, Herr and Wisterman

NOES: No One                      ABSENT: No One                      ABSTAINED: No One

### D. MANAGER'S REPORT

3. Manager's Report, March 22, 2021

2020-2021 Budget Review (Fund No. 2250)

F-2250	FY-T-D
Revenue	\$547,885.70
Expenditures	\$607,742.57

Fund Nos. 2251, 2252 & 2255 FYTD

F-2251	F-2252	F-2255
EC – Principal	EC – Interest	Pre-Need
\$1,418,510.27	\$206,297.85	\$1,267,215.74

Stifel Accounts February 2021

Principal	Interest
\$218,789.32	\$439,808.10

District Burials February 2021

Full	Ash	Infants	Disint	Total	Y-T-D	P/N F	P/N A
12	13	0	0	25	142	4	2
87%	39%					32	36

Safety/Training Meeting

Safety training topic this month: Herbicide & Pesticide Application.

Request for Easter Sunrise Service to be held Sunday, April 4, 2021

Pastor Ed from the Nazarene Church inquired about the District providing the Gazebo and chairs for the Easter Sunrise Service. This event was cancelled last year due to Covid-19.

Form 700 is due April 1, 2021

Ethics & Anti-Harassment Training for 2021

All Trustees are due for training this year

LAFCO has received an Application by the City of Oroville for Annexation

Feather Avenue Annexation No. 25.3 acres for a proposed 97 lot residential subdivision.

Sale of 2000 Chevy  
Sold for \$7,000.00

Compensating employees that choose not participate in the District's Healthcare plan  
One of the District's employees opted out of healthcare coverage in January in 2019. A second employee will be dropping our coverage next month. Many agencies offer compensation in lieu of health coverage. Is there any interest in investigating this option?

**E. Business**

4. Review and possible action to accept the Hourly Compensated Contract Exclusion Review  
The District was chosen for a review of our hourly compensated employees in June of 2020. The CalPers Office of Audit Services questionnaire was completed for the hourly based position of Gate Person (average annual hours are less than 1000). The final report is attached for your review and action.

Recommendation: No action. The District's adopted Employee Handbook 11-25-19 3.6 clearly specifies Project Employees benefits and the current CalPers contract 5-13-2004 A. 4. a. sets the exclusion of "persons compensated on an hourly basis."

No action taken.

5. LAFCO is seeking nominees for the Election of Special District Regular "Non-Enterprise" Member and an Alternate "Enterprise or Non-Enterprise" Member

A motion was made by Trustee Herr and seconded by Trustee Wisterman to vote for Al McGreehan for non-enterprise member and Larry Bradley for alternate member.

AYES: Trustees Broderson, Edwards, Herr and Wisterman  
NOES: No One                      ABSENT: No One                      ABSTAINED: Broderson

6. LAFCO Notice of Vacancy for Alternate Public Member  
Applications are being accepted for the appointment of an Alternate Public Member to serve a three-year term beginning June 2021.

No action taken

**F. TRUSTEES QUESTIONS & COMMENTS - NONE**

**H. ADJOURNMENT 6:00 p.m.**

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, April 26, 2021, at the District office located at 5646 Lincoln Boulevard, Oroville, California.

\_\_\_\_\_  
Jim Bruggeman, Chairman

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James Edwards, Vice Chairman

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Cheryl Smith, Secretary