

Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Notice of Regular Meeting Agenda

Monday, September 27, 2021 @ 5:30 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. CALL TO ORDER

B. PUBLIC COMMENT

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on August 23, 2021.
2. Approval of Warrants: Check Nos. 21404 through 21442, in the amount of \$58,521.09

D. MANAGER'S REPORT

3. Manager's Report, September 27, 2021

E. BUSINESS

4. Review and possible action to adopt Rules for Burial Arrangements & Services.
On June 29, 2021, the Oroville Cemetery District implemented "Safety Practices for Cemetery Services." One Friday, September 17, 2021, at the close a service, the Shaman asked to approach the grave and if the staff could remove two boards for the purpose of blessing the grave and placing dirt. Members of the family began approaching the open grave as well – creating an unsafe environment.

As a way to protect the District's employees and members of the public attending a service, Rules & Safety Practices need to be adopted to prevent injury to our employees and the public.

Recommendation: Approve the Rules for Cemetery Arrangements and Services as presented, effective immediately.

5. Review and possible action to approve the Biological Resources Assessment dated 4/28/2021 and to proceed with scheduling.
The Biological Resources Assessment is a preliminary step in the District's expansion project. The review will provide the district with information for the existing biological conditions. The cost of the Assessment is \$4,038.00

Recommendation: Approve the Biological Resources Assessment from Gallaway Enterprises.

6. Review and possible action to approve the 2021 Proposed Fee Schedule
The proposed fee increase is approximately 5% over the current schedule. A comparison of eight District Cemetery was used to compare fees. If approved, the effective date would be November 1, 2021.

Recommendation: Approve the Proposed Fee Schedule as presented.

F. Recess to Closed Session

7. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8:

Property: 5646 Lincoln Blvd.

Agency Negotiators: Cheryl Smith, District Manager

Negotiating Parties: American Tower Corporations.

Under Negotiation: Price and terms of payment.

G. Reconvene to Open Session - 1. Announcement of any reportable action taken during closed session.

H. TRUSTEES QUESTIONS & COMMENTS

I. ADJOURNMENT

The next regular meeting regular meeting of the Oroville Cemetery District Board of Trustees will be on, Monday, October 25, 2021, at 5:30 p.m. at the district office located at 5646 Lincoln Boulevard, Oroville, California.

This agenda was posted on September 24, 2021

Cheryl Smith, District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office at 5646 Lincoln Blvd. Oroville, CA 95966 or on the District's website at www.oroillecemetery.com.

In compliance with the Americans with Disabilities Act, the Oroville Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-533-2920 to make such a request. Notifications 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The Oroville Cemetery District is an Equal Opportunity Provider