Oroville Cemetery District Board of Trustees

District Office, 5646 Lincoln Boulevard, Oroville, CA 95966

Notice of Regular Meeting Agenda

Monday, March 22, 2021 @ 5:30 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. CALL TO ORDER

B. PUBLIC COMMENT

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

C. CONSENT AGENDA

1. Approval of Minutes for the Regular Meeting on February 22, 2021.
2. Approval of Warrants: Check Nos. 21156 through 21198 dated March 22, 2021 in the amount of $55,263.32

D. MANAGER'S REPORT

3. Manager's Report, March 22, 2021

E. BUSINESS

4. Review and possible action to accept the Hourly Compensated Contract Exclusion Review
   The District was chosen for a review of our hourly compensated employees in June of 2020. The CalPers Office of Audit Services questionnaire was completed for the hourly based position of Gate Person (average annual hours are less than 1000). The final report is attached for your review and action.

   Recommendation: No action. The District's adopted Employee Handbook 11-25-19 3.6 clearly specifies Project Employees benefits and the current CalPers contract 5-13-2004 A. 4. a. sets the exclusion of "persons compensated on an hourly basis."

5. LAFCO is seeking nominees for the Election of Special District Regular "Non-Enterprise" Member and an Alternate "Enterprise or Non-Enterprise" Member

6. LAFCO Notice of Vacancy for Alternate Public Member
   Applications are being accepted for the appointment of an Alternate Public Member to serve a three-year term beginning June 2021.

F. TRUSTEES QUESTIONS & COMMENTS

H. ADJOURNMENT

The next regular meeting of the Oroville Cemetery District Board of Trustees will be held on, Monday, April 26, 2021, at the District office located at 5646 Lincoln Boulevard, Oroville, California. **This agenda was posted on March 19, 2021**

Cheryl Smith, District Manager

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office at 5646 Lincoln Blvd. Oroville, CA 95966 or on the District's website at www.orovillecemetery.com.

In compliance with the Americans with Disabilities Act, the Oroville Cemetery District will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Manager at 530-533-2920 to make such a request. Notifications 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

The Oroville Cemetery District is an Equal Opportunity Provider